



Girlguiding Greater Manchester West Subscription Grant



The subscription support grant is available for established units that would like to expand or maintain their current membership. The purpose of the grant is to support units pay the annual subscription if there are insufficient funds in the unit.

It should be completed by the leader in charge in consultation with any other volunteers in the unit team and local commissioner

Guidelines

Please read these guidelines carefully before completing the application form.

The Girlguiding Greater Manchester West Grant fund is £2,000. This may be increased by the Finance committee in conjunction with the County Executive Committee.

- The Subscription grant can only be used towards paying your units annual subscription to Girlguiding UK.
- Your unit must have been open for a minimum of 6 months from the start date on GO.
- The maximum amount that can be applied for is £150 per any given 1st January - 28th February period. Any cheque issued must be paid into your unit account within 14 days of it receipt. Please note you can pay most cheques in via the post office or your bank.
- Potential members wishing to join the unit must be registered on GO and all current member records must be up to date. If the details on GO differ from what has been stated on the application form, it will not be processed.
- The unit must have a registered bank account and be able to show accounts for the current financial year and a copy of your latest bank statement.
- Before applying you must first have already approached your district and division for support.
- Funding will not be given if the accounts and the latest Bank statement are not attached.
- Please complete the form in full and ensure it is signed by your Local commissioner. Please ensure that you copy your commissioner into the email when you submit your application.
- Applications will only be accepted from units within Girlguiding Greater Manchester West.
- If any unit closes before the subscriptions are paid then the grant will be returned to County

The completed application form, together with a copy accounts, should be emailed to Paula Taylor, Girlguiding Greater Manchester West County Treasurer, at gmwgrants@gmail.com A postal address can be supplied on request.



Girlguiding Greater Manchester West Subscription Grant



Name Of Unit:		Unit Registration number/ unit level no (from Go):	
Leader's Name:		Membership No:	
Address including Postcode:		Email:	
		Phone No:	
		District/ Division:	

Please provide the bank Account details for the unit applying

Name of Unit:					
Account No:		Sort Code:		Amount requested:	

Unit Information:

How many young members and volunteers are active in your unit? (please note for a member to be considered 'active', they must have a record on Go)					
Young members		Volunteers		Waiting List	
Subs charged	£	Per week/ Month/ Half-term/ Term	Delete as required		
What upcoming costs or commitments do you have in this financial year? i.e. rent					

Are you meeting (tick all that apply)

Face to Face		Virtual		Not meeting	
Have you applied for Gift Aid?	Yes/No	Would you benefit from Gift Aid training?	Yes/No		

Claim Information: Please provide as much detail as possible to allow us to assess your request.

Please detail your reasons for needing this grant. i.e. Is this Covid related, if so what requests have been made to parents.	
Have you applied for funding from your District/ Division/ Region? Please specify which level and the amount received.	
What other funding have you applied for in the last 12 months? Please specify sources and amounts received.	

Declaration

I confirm that the information contained in this application is correct and if successful the grant will not be used for any other purpose than that stated.

I have enclosed a copy of the unit accounts and latest bank statement.

Signature:

Date:

Commissioner signature:

Membership No: